



Job Posting Center Coordinator

Youth Pride Inc.'s mission is to meet the unique and ongoing needs of youth and young adults impacted by sexual orientation and gender identity/expression through advocacy, support, and empowerment to bring about social change.

YPI is excited to add an additional Center Coordinator position to our staff. The Center Coordinator reports to the Executive Director. This is a part-time position for 25 hours per week. Hours will generally occur between 3 and 8pm, weekdays. Some flexibility is required.

We are looking for a person who can bring a high level of energy and creativity to duties that include:

- Providing coverage in the drop-in center, socializing with youth, and creating a safe and accepting culture within the space
- Assisting with duties related to OUTspoken, our leadership development program, and Youth Programming Council
- Facilitating or presenting a variety of workshops and other programs in the drop-in center, including age-appropriate activities for our 13 & Under program
- Collecting attendance/demographic data and helping new youth fill out intake forms
- Supervising interns and volunteers
- Other duties as assigned, such as short term project management based on available funding

Qualifications:

- Experience working with a diverse population of youth, ages 9 to 23; LGBTQQ* youth experience preferred
- Knowledge of LGBTQQ* issues, intersectionality, identity, community building, and other topics related to social justice
- Strong organizational skills including task and time management
- Strong interpersonal skills and ability to work in a team-oriented environment essential
- Ability to adapt to fast-changing and fast-paced environment with shifting priorities
- Successful candidate must pass a background check and have a valid driver's license
- High School Diploma, GED, or equivalent experience required; Bachelor's degree in Social Work, Youth Development, Education, or related field desired
- Bilingual in Spanish preferred

People of color and LGBTQQ* people are strongly encouraged to apply.

Youth Pride Inc. is an equal opportunity employer and service provider and does not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, socioeconomic status, disability, age, marital status, personal appearance, family structure and/or responsibilities, matriculation, political affiliation, gender identity/expression, or HIV status.

How to Apply:

Please email cover letter and résumé to Elana Rosenberg, Executive Director, at careers@youthprideri.org, with the subject line: "[Your Name] Center Coordinator Application." Applications reviewed on a rolling basis with an anticipated start date in May, 2019. No phone calls, please.